

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held February 7, 2017
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lee Martinez, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben. Council Member Larson led us in the pledge of allegiance and Council Member Peterson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Steven M. Weaver, City Clerk/Human Resources Kristin Watson, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, Acting Chief of Police Todd Byerly and City Secretary Megan Sims.

Approval of the Agenda – Council Member Bailey moved, seconded by Council Member Jibben to approve the agenda with the addition of potential litigation in executive session. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Don Lambert approached the council in regards to snow removal on Sunset Dr. Jim Davis with the Riverton Chamber of Commerce presented an overview of the Tourism Asset Development (TAD) Grant requests and awards for 2016.

Consent Agenda – City Clerk/Human Resources Kristin Watson read the consent agenda items by title only: Approval of the Minutes – January 17, 2017 Regular Council Meeting; Approval of the Minutes – February 7, 2017 Finance Committee Meeting; Approval of the Finance Committee Recommendations – February 7, 2017 – claims to be paid in the amount of \$300,759.25, checks written for payroll/liabilities for 1/20/17 in the amount of \$439,238.57, and manual checks in the amount of \$151,442.00 for a total of \$891,439.82; and Approval of the Municipal Court Report for the Month of January 2017. Council Member Larson moved, seconded by Council Member Peterson to approve the consent agenda as presented. Motion passed with Council Member Bailey abstaining from WEX and Bailey's bills presented on the claims approval report.

Volunteers of America Quarterly Update – Shelley Mbona, Program Director for Volunteers of America, reported to the Council the updates from the 2nd Quarter including the success from the Empty Bowl event, donations received, and the groundbreaking for the Center of Hope expansion project that is underway.

Transfer of Location Application of Pawnbroker License: Liberty Torch Services, LLC d/b/a Liberty Pawn and Trade – City Clerk/Human Resources Kristin Watson reported on a transfer of location of a pawnbroker license for Liberty Torch Services, LLC d/b/a Liberty Pawn and Trade from 415 E Main St to 413 E Main St. Council Member Peterson moved, seconded by Council Member Larson to approve the transfer of location of a pawnbroker license for Liberty Torch Services, LLC d/b/a Liberty Pawn and Trade. Motion passed unanimously.

Wyoming.com Amended Lease Agreement – City Administrator Steven M. Weaver report on an amendment to the Wyoming.com lease agreement that was approved by the Council on December 20, 2016. Mr. Weaver stated that the change to the agreement is removing the stipulations for additional rent if additional towers will be added or if the tower space is subleased. Council Member Bailey moved, seconded by Council Member Martinez to approve the amended lease agreement between the City and Wyoming.com. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 17-001, 1st Reading: Amending Title 15 – Building Construction & Maintenance Codes – Community Development Director Sandy Luers updated the Council on the current 2015 International Code Council Codes ("I" Codes). The City currently operates under the 2012 International Code Council Codes. City Staff recommends adoption of 2015 "I" Codes, Ordinance No. 17-001 on 1st Reading. City Clerk/Human Resources Kristin Watson read Ordinance No. 17-001 by title only. Council Member Bailey moved, seconded by Council Member Martinez to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Martinez moved, seconded by Council Member Peterson to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to approve Ordinance No. 17-001 on first reading. Motion passed unanimously.

Gannett Dr/Davis Lane Bid Award – Public Works Director Kyle J. Butterfield reported there were five statement of qualifications submitted for the reconstruction project on Gannett Drive and Davis Lane. Mr. Butterfield and staff recommended the City Council select HDR, Inc as the engineering firm to conduct a year-long groundwater study and engineered design. Council Member Bailey moved, seconded by Council Member Peterson to award the Gannett Drive and Davis Lane reconstruction project to HDR, Inc. for engineering services. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member(s) Peterson, Bailey and Martinez commented on the Rotary Crab Crack, the Riverton Chamber of Commerce meeting, and the Fremont County School District #25 Recreation meeting they attended, respectively. Council Member Hancock commented on the Volunteers of America, Center of Hope, tour that he attended.

City Administrator's Report – City Administrator Steven M. Weaver reported on a meeting with Andy Frey, Fremont County Solid Waste Disposal District; and informed the Council of the open meeting regarding the Wind River Eclipse on April 6, 2017 at 6:00 pm at the Wind River Hotel and Casino.

Mayor's Comments – Mayor John L. Baker commented on the Riverton Volunteer Fireman Awards Banquet he attended and thanked the Riverton Police Department for their involvement with the Special Olympics.

Executive Session – Council Member Bailey moved, seconded by Council Member Martinez to convene into Executive Session at 7:46 pm for the purpose of potential litigation and personnel. Motion passed unanimously. Mayor Baker invited City Administrator Steven Weaver and City Clerk/Human Resources Kristin Watson to attend the Executive Session. Mr. Weaver and Mrs. Watson came out of Executive Session at 8:09 pm. Mrs. Watson was invited back into Executive Session at 8:30 pm. Council Member Larson moved, seconded by Council Member Bailey to reconvene into regular session at 8:41 pm. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Larson to formally accept City Administrator Steven Weaver's resignation. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to instruct Human Resources to begin advertising immediately for the Interim City Administrator position. Motion passed unanimously.

Adjourn – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Hancock to adjourn the Regular Council Meeting at 8:42 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resources

Publication Date: