

**RIVERTON CITY COUNCIL**

Minutes of the  
Regular Council Meeting  
Held February 16, 2016  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Martin Cannan, Lee Martinez, Kyle Larson, and Sean Peterson. Council Member Peterson led the Pledge of Allegiance and Mayor Baker conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Peterson moved, seconded by Council Member Larson to excuse Council Member(s) Mike Bailey and Holly Jibben from tonight's meeting. Motion passed unanimously.

City Staff present: City Administrator Steven Weaver, City Clerk/Director of Administrative Services Courtney V. Bohlender, City Secretary Megan Sims, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers and Chief of Police Mike Broadhead.

**Approval of the Agenda** – Council Member Martinez moved, seconded by Council Member Peterson to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Jim Davis with the Riverton Chamber of Commerce/Wind River Visitor's Council presented an overview of the Tourism Asset Development (TAD) Grant requests and awards for 2015.

**Consent Agenda** – City Clerk/Director of Administrative Services Courtney V. Bohlender read the consent agenda items by title only: Approval of the Minutes – February 2, 2016 Regular Council Meeting; Approval of the Minutes – February 9, 2016 Work Session Council Meeting; Approval of the Minutes – February 16, 2016 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – February 16, 2016. Council Member Martinez moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

**Recognition of Dispatchers by Riverton Volunteer Fire Department** – Scott Walters, Fire Chief of Riverton Volunteer Fire Department recognized and presented the Larry L Cap Lee Award to the Riverton Police Department Dispatchers for their support and assistance to the fire department.

**2016 Liquor License Renewal Applications** – City Clerk/Director of Administrative Services Courtney V. Bohlender reported thirty two (32) liquor license renewal applications were received and staff is recommending approval of the renewals with the exception of MJ Q1, LLC d/b/a R Bar retail liquor license (current license will end March 31, 2015 with their renewal application being considered at the March 1, 2016 regular meeting). Council Member Martinez moved, seconded by Council Member Larson to approve the liquor license renewals with the exception of MJ Q1, LLC d/b/a R Bar. Motion passed unanimously.

**Veteran's Park Memorandum of Understanding (MOU)** – City Administrator Steven Weaver presented a Memorandum of Understanding (MOU) for Veteran's Park between the City of Riverton and five (5) Riverton Veteran Service Organizations. Council Member Cannan moved, seconded by Council Member Martinez to approve the Veteran's Park MOU agreement between the City of Riverton and Riverton Veteran Service Organizations. Motion passed unanimously.

**Resolution No. 1332: Supporting Mineral Royalties Grant (MRG) Application** – Public Works Director Kyle J. Butterfield reported staff would like to submit an application for a Mineral Royalties Grant (MRG) for the WYDOT North Federal Boulevard Construction project. One of the criteria for the grant application is a resolution has to be passed by the City Council supporting the grant application. Council Member Martinez moved, seconded by Council Member Larson to approve Resolution No. 1332. Motion passed unanimously.

**Public Hearing and Consideration of Resolution No. 1333: Supporting Community Development Block Grant (CDBG) Application** – City Administrator Steven Weaver reported staff would like to submit an application on behalf of the city and IDEA, Inc. for a Community Development Block Grant (CDBG) to update the city master and economic development plans. Council Member Martinez moved, seconded by Council Member Larson to open the public hearing for the consideration of CDBG application. Motion passed unanimously. Carla Brada, community member, approached the council in regard to a future grant application she would like to see happen pursuant to the Cottonwood Courts area. Council Member Larson moved, seconded by Council Member Peterson to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Martinez to approve the submittal of CDBG application on behalf of the City of Riverton and IDEA, Inc. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Martinez reported on the Recreation Board meeting he attended. Council Member Cannan reported on the PAWS Board meeting and informed the community of the upcoming PAWS fundraiser to be held on March 19, 2016.

**City Administrator's Report** – City Administrator Steven Weaver reported the fire district is considering alternate locations for the fire siren and reminded the community to direct any code violations to Code Enforcement Officer Rosie Albright. Public Works Director Kyle J. Butterfield presented 1% Fund Projects update for spring/summer 2016.

**Mayor's Comments** – Mayor Baker discussed with the council multiple solutions for ambulance services for Fremont County as well as the recycling program of the solid waste district.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Larson moved, seconded by Council Member Peterson to adjourn the Regular Council Meeting at 8:16 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Courtney V. Bohlender  
City Clerk/Director of Administrative Services

Publication Date: