

RIVERTON CITY COUNCIL
Minutes of the
Special Meeting/Work Session
Held February 14, 2017
7:00 PM

The Special Meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben. Council Member Mike Peterson led us in the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Hancock moved, seconded by Council Member Larson to excuse Council Member Lee Martinez from tonight's meeting. Motion passed unanimously.

City Staff present: City Administrator Steven M. Weaver, City Clerk/Human Resources Kristin Watson, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, Chief of Police Mike Broadhead and City Secretary Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Peterson to approve the agenda as presented. Motion passed unanimously.

Consideration of Air Service Contract – Public Works Director Kyle Butterfield reported of an amended agreement between the Riverton Regional Airport (RIW) and Key Lime Air, operating as Denver Air Connection (DAC). Mr. Butterfield turned the floor over to Fremont Air Service Taskforce (FAST) Member Missy White for a brief presentation of the progress RIW has made since signing the original agreement with Key Lime Air. Several members of the community were in attendance and spoke favorably regarding the continuation of the DAC Air Service. Council Member Bailey moved, seconded by Council Member Peterson to approve the amended agreement between the Riverton Regional Airport and Key Lime Air. Motion passed unanimously.

Convene into Work Session – Council Member Peterson moved, seconded by Council Member Larson to convene into work session. Motion passed unanimously.

My Riverton Mobile Application Presentation – Finance Division Manager Mia Harris introduced a new smart phone application for the City of Riverton Utility Billing Department customers. Mrs. Harris presented the website and offered ways to navigate through the system. The mobile application will be available within the next month. No action was taken.

Temporary Merchant Ordinance Discussion – Community Development Director Sandy Luers lead the Council in a temporary merchant (transient vendor) discussion. Mrs. Luers discussed permitting requirements, fees, and regulations. It is the consensus of the Council to have staff draft an ordinance for temporary merchants. No action was taken.

Reconvene into Special Meeting – Council Member Bailey moved, seconded by Council Member Jibben to reconvene into special meeting. Motion passed unanimously.

Mayor John L. Baker spoke regarding the recruitment process for the Interim City Administrator. Mayor Baker suggested that the Council reviews the Interim City Administrator applications in an executive session at the February 21, 2017 Regular Council Meeting. Council will then direct staff to schedule interviews on February 24, 2017.

Adjourn – There being no further business to come before the Mayor and Council, Council Member Bailey moved, seconded by Council Member Peterson to adjourn the Special Meeting at 8:18 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resources

Publication Date: