

RIVERTON CITY COUNCIL

Minutes of the
Council Work Session
Held January 13, 2015
7:00 PM

A Work Session of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00p.m. City Council Members present were Mike Bailey, Martin Cannan, Jonathan Faubion, Lee Martinez and Kyle Larson. Council Member Cannan led the Pledge of Allegiance.

City Staff present were City Administrator Steven Weaver, City Clerk/Administrative Services Director Courtney V. Bohlender, Chief of Police Mike Broadhead, Community Development Director Sandy Luers, and Public Works Director Kyle Butterfield.

Council Member Martinez moved, seconded by Council Member Faubion to approve the agenda as written. Motion passed unanimously.

Proposed Changes to the Current Child Care Facilities Permitting Process – Sandy K. Luers, Community Development Director presented a report that covered proposed changes by CD staff regarding the Child Care Permits and Home Occupation Permits. The Council gave positive direction on several requests: 1. Allow the Board of Adjustment of the Planning Commission to review Child Care Permit Applications and to approve or disapprove. 2. Allow the proposed child care notifications to home owners within 140' to be sent by mail by the designated City staff. 3. Change the RMC code to reflect the permit as a Child Care Permit rather than a Special Use Permit. 4. Remove the requirement for attendance of Home Occupation Permit holders at the annual renewal meeting provided there have been no complaints within the previous year. CD Staff will bring back to Council an ordinance with the requested changes for approval.

Malt Beverage/Catering Permits Process – Steven M. Weaver, City Administrator reported that staff has examined the catering/malt beverage permit process. It has been suggested that these permits may be administered by staff instead of coming before the Council. After discussion, staff was directed to bring an ordinance proposal to Council with the administrative changes to the catering/malt beverage permit process.

Pre – Meeting Discussion – Steven M. Weaver, City Administrator addressed Council regarding the prayer before the pre-meeting as well as the pre –meeting before Regular Council Meetings. The topic was originally brought up by Mayor Baker to discuss the desire of the Council as to these two issues. After discussion and hearing their thoughts, he affirmed that he will inform members of his decision.

Mayor Baker declared a five minute recess at 7:54p.m. The meeting reconvened at 7:59p.m.

2015 Airport Project and Services Update – Kyle J. Butterfield, Public Works Director, gave a presentation on the 2015 Airport Operations and Capital projects. Mr. Butterfield also spoke of the newly organized task force for airport service. Missy White was present telephonically. The discussion centered around the support for the task force as well as the formation of a 501(c) (6) in order to administer a Reserve Guarantee program for the air services. Council requested that a resolution be brought forth to the Council for the support of the task force as well as the formation of a 501(c)(6) status for the task force.

Adjourn – There being no further business to come before the Council, Council Member Larson, moved, seconded by Council Member Martinez to adjourn the meeting at 9:07 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Courtney V. Bohlender
City Clerk/Administrative Services Director