

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held December 5, 2017**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben. Council Member Bailey led the pledge of allegiance and Council Member Larson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Sanitation/Fleet Supervisor Brian Eggleston, Interim Community Development Director Dave Paskett, Chief of Police Eric Murphy, Finance Director Mia Harris and Administrative Assistant/Deputy City Clerk Megan Sims.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Peterson to approve the agenda with the removal of the 2<sup>nd</sup> reading of Ordinance No. 17-028: Eastern Shoshone PUD Zoning from the consent agenda to be considered at the December 19, 2017 meeting. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Cory Rota updated the Council on the progresses of a potential recreation center in Riverton.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – November 21, 2017 Regular Council Meeting; Approval of the Minutes – December 5, 2017 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – December 5, 2017: to be paid in the amount of \$144,838.70 and payroll / liabilities for 11/22/17 & 11/24/17 in the amount of \$310,447.91 for a total of \$455,286.61. Council Member Peterson moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously.

**Public Hearing and First Reading – Ordinance No. 17-029: Vacating Alley Adjacent to 1001 West Main Street** – Interim Community Development Director Dave Paskett presented Ordinance No. 17-029 on first reading, which addresses the vacation of a ten (10) foot alley located at 1001 West Main Street by petitioner Wyoming Medical Properties, LLC. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-029 on first reading by title only. Council Member Peterson moved, seconded by Council Member Goede to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Goede moved, seconded by Council Member Jibben to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Larson to adopt Ordinance No. 17-029 on first reading. Motion passed unanimously.

**Bid Award – Police Vehicles** – Sanitation/Fleet Supervisor Brian Eggleston reported to the Council of two (2) bid proposals received by the Wyoming Department of Transportation for the purchase of two (2) police vehicles. Mr. Eggleston stated per Wyoming State Statute, municipalities are granted the Governmental Entities Cooperative Purchasing clause, which allows the ability to purchase vehicles based off a competitive bid from another government entity. Council Member Bailey moved, seconded by Council Member Jibben to approve the purchase of the two (2) police vehicles in the amount of \$35,742.35 per vehicle from Fremont Chevrolet. Motion passed unanimously.

**Capital Project Plan Discussion** – City Administrator Tony Tolstedt presented a capital plan format designed to provide information regarding capital projects for a span of at least five (5) years. Mr. Tolstedt stated this plan is a budget development tool to accurately determine future expenditures and plan proficiently for costs associated with each project or equipment purchase. This is a long-term capital plan implement. No action was taken.

**Council Committee Reports & Council Members' Roundtable** – Council Member Jibben reported on the FCSO #25 Recreation Board Meeting she attended, reminded Council of the WAM Region 4 Meeting, and thanked City Staff for their excellent customer service; Council Member Peterson thanked Mr. Butterfield for his hard, diligent work on the snow removal policy; Council Member Larson commented on the FCSWD Meeting he attended; Council Member Bailey and Goede commented on the progression of the recreation center led by Cory Rota; and Council Member Goede also expressed his appreciation for City Staff.

**City Administrator's Report** – City Administrator Tony Tolstedt commented on the recreation center meeting he attended, the WAM Region 4 meeting that he will be attending and thanked City Staff for making his transition smooth and efficient.

**Mayor's Comments** – Mayor Baker commented on the WAM Region 4 meeting he will be attending and recommended the Council draft a letter in support of the recreation center. Council Member Bailey moved, seconded by Council Member Peterson to have staff draft a letter in support of the Fremont County recreation center. Motion passed unanimously.

**Adjourn** – Council Member Larson moved, seconded by Council Member Hancock to adjourn the Regular Council meeting at 7:44 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *December 22, 2017*