

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held December 19, 2017
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor Pro Tem Mike Bailey at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Kyle Larson, and Sean Peterson. Council Member Larson led the pledge of allegiance and Mayor Pro Tem Bailey conducted the invocation.

Roll call was conducted. Council Member Goede moved, seconded by Council Member Peterson to excuse Mayor John L. Baker and Council Member Holly Jibben from tonight's meeting. Motion passed unanimously. Mayor Pro Tem Bailey declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Lieutenant Wes Romero, Finance Director Mia Harris and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Peterson moved, seconded by Council Member Goede to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – None.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – December 5, 2017 Regular Council Meeting; Approval of the Minutes – December 19, 2017 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – December 19, 2017: to be paid in the amount of \$157,375.56, manual checks in the amount of \$2,216.07, and payroll / liabilities for 12/8/17 in the amount of \$354,353.32 for a total of \$513,944.95; Approval of the Riverton Municipal Court Report for the month of November 2017; Adoption of Ordinance No. 17-028, 2nd Reading: Eastern Shoshone Planned Unit Development Zoning, read by title only; and Adoption of Ordinance No. 17-029, 2nd Reading: Vacating Alley Adjacent to 1001 West Main St, read by title only. Council Member Peterson moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously with Mayor Pro Tem Bailey abstaining from the WEX bill on the claims approval list. Council Member Hancock moved, seconded by Council Member Larson to have staff designate a 3rd party company to review the Eastern Shoshone Planned Unit Development (PUD) Plan. Motion passed unanimously.

Resolution No. 1360: Airport Improvement Project (AIP) 45 Grant Application – Public Works Director Kyle Butterfield presented Resolution No. 1360 supporting the application of grant AIP 3-56-0024-045 from the Federal Aviation Administration and grants ARIW-32B & ARIW-32C from the Aeronautics Division of the Wyoming Department of Transportation to rehabilitate the general aviation apron. Council Member Peterson moved, seconded by Council Member Larson to approve Resolution No. 1360 and the application of grants AIP 3-56-0024-045, ARIW-32B, and ARIW-32C, giving staff signatory authority on the grant applications. Motion passed unanimously.

Memorandum of Understanding: Big Horn Co-op – Public Works Director Kyle Butterfield presented a Memorandum of Understanding (MOU) between the City of Riverton, Fremont County and Big Horn Co-op. This MOU addresses the City allowing Big Horn Co-op temporary access to their facility from Pure Gas Rd while North Federal Boulevard is being reconstructed. Council Member Peterson moved, seconded by Council Member Goede to approve the Memorandum of Understanding with Big Horn Co-op. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Peterson reminded the community of the FCSD #25 Recreation board meeting on January 8, 2018; Council Member Larson thanked staff for their prompt snow removal efforts; and Council Member Hancock commented on the RFQ for the Splash Pad.

City Administrator's Report – City Administrator Tony Tolstedt presented dashboard metrics to the council which provides on going information in graph form comparing past history and current numbers in each department. This tool is a way to keep everyone informed on the activity (past & present) of the City. Mr. Tolstedt also commented on the next regular council meeting to be held on January 2, 2018 and stated the City will begin the first hiring stages for a Community Development Director in January.

Mayor's Comments – Mayor Baker expressed his excitement for the possible changes at the Airport and the development of the Honor Farm property.

Adjourn – Council Member Hancock moved, seconded by Council Member Peterson to adjourn the Regular Council meeting at 7:50 p.m. Motion passed unanimously.

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

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