

**RIVERTON CITY COUNCIL**  
**Minutes of the**  
**Regular Council Meeting**  
**Held December 18, 2018**  
**7:00 PM**

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson (telephonically) and Rebecca Schatza. Council Member Schatza led the pledge of allegiance and Council Member Hancock conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Tony Tolstedt, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Community Development Director Eric P. Carr, Chief of Police Eric Murphy, Finance Director Mia Harris, and Deputy City Clerk/Administrative Assistant Megan Sims.

**Approval of the Agenda** – Council Member Larson moved, seconded by Council Member Schatza to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – Howard Johnson and Cheryl Coleman with Ducks Unlimited approached the Council requesting the Ducks Unlimited flags to be flown on Main Street. Council Member Bailey moved, seconded by Council Member Goede to allow Ducks Unlimited to fly their flags on Main Street the week prior to February 16<sup>th</sup> for the Ducks Unlimited Banquet. Motion passed unanimously. Community Member Ron Warpness also approached the Council. Mr. Warpness expressed his concerns regarding the sale of 422 E Main Street and the Meat Processing Facility off Airport Road. Mayor of Hudson Mike Anderson and Gary Michaud presented an award to Mayor Baker on behalf of Fremont County Association of Governments.

**Consent Agenda** – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – December 4, 2018, Regular Council Meeting; Approval of the Minutes – December 4, 2018 Executive Session; Approval of the Minutes – December 11, 2018 Special Council Meeting/Work Session; Approval of the Minutes – December 18, 2018 Finance Committee Meeting; and Approval of the Finance Committee Recommendations – December 18, 2018: claims to be paid in the amount of \$672,504.85, manual checks in the amount of \$17,645.85 and payroll / liabilities for 12/7/18 in the amount of \$201,391.62 for a total of \$891,542.32. Council Member Goede moved, seconded by Council Member Bailey to approve the consent agenda as presented. Motion passed unanimously with Council Member Bailey abstaining from the Baileys/WEX line items on the claims approval list.

**Ordinance No. 18-015, 3<sup>rd</sup> & Final Reading: RMC Chapter 13.04 Billing Procedure for Public Services** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-015 by title only. This ordinance addresses: correcting references to designated staff; updating nomenclature; and adding definitions to provide clarity throughout the codes. Council Member Bailey moved, seconded by Council Member Larson to adopt Ordinance No. 08-015 on 3<sup>rd</sup> & final reading. Roll call vote was conducted and the motion passed unanimously.

**Ordinance No. 18-017, 3<sup>rd</sup> & Final Reading: RMC Chapter 13.08 Water Service System** – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-017 by title only. This ordinance addresses: correcting references to designated staff; updating nomenclature; adding definitions to provide clarity throughout the codes; addressing conflicting language; and adding language protecting the utility from cross contaminations. Council Member Hancock moved, seconded by Council Member Goede to adopt Ordinance No. 08-017 on 3<sup>rd</sup> & final reading. Roll call vote was conducted and the motion passed unanimously.

**Planning Commission Appointment – Bethany Baldes** – Community Development Director Eric P. Carr informed the Council of a letter of interested received from Bethany Baldes for the vacant seat on the Planning Commission. Council Member Goede moved, seconded by Council Member Hancock to appoint Bethany Baldes to serve a 4 year term on the Planning Commission. Motion passed unanimously.

**Public Hearing & Consideration of Ordinance No. 18-016, 1<sup>st</sup> Reading: Adoption of 2018 International Building Code (IBC)** – Community Development Director Eric P. Carr presented Ordinance No. 18-016 on first reading. This ordinance adopts the 2018 International Building Code updates. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 18-016 by title only. Council Member Goede moved, seconded by Council Member Hancock to open the public hearing. Motion passed unanimously. There being no one to speak, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council member Bailey moved, seconded by Council Member Larson to adopt Ordinance No. 18-016 on first reading. Motion passed unanimously.

**Air Service Update** – Public Works Director Kyle Butterfield presented an air service update for the Riverton Regional Airport (RIW). Mr. Butterfield reviewed enplanements from FY17, FY18 and FY19 and the revenue generated from those years. Also discussed is the rise in fuel costs and the effects due to higher fuel costs. Mr.

Butterfield informed the Council of solutions the FAST Committee is working on to help reduce fuel costs. No action was taken.

**Recognition of Outgoing Elected Official – Council Member Lance Goede** – Mayor Baker presented Council Member Lance Goede with an engraved pocket watch and thanked him for his service to the community and Council.

**Council Committee Reports & Council Members’ Roundtable** – Council Member(s) Goede, Hancock, Bailey, Larson, Peterson, and Schatza commented on the Solutions Committee, Sr Endowment Board, Airport Board, Riverton Chamber of Commerce Board, Fremont County Solid Waste Disposal District Board, Fremont County School District #25 Recreation Board, and the Parks Committee meetings. The Council all expressed gratitude to Council Member Lance Goede, thanking him for his time spent on City Council.

**City Administrator’s Report** – City Administrator Tony Tolstedt thanked Council Member Lance Goede for his diligent work as a City Council Member. Mr. Tolstedt commented on the Rendezvous Games, the WAM Winter Conference, and of a proposed grant opportunity. Council Member Bailey moved, seconded by Council Member Goede to direct staff to draft a letter of support for the law enforcement Federal grant. Motion passed unanimously.

**Mayor’s Comments** – Mayor John L. Baker reminded the Council of the opportunity for a Council Member to serve on the Wyoming Association of Municipality Board of Directors.

**Executive Session** – Council Member Hancock moved, seconded by Council Member Larson to convene into executive session at 8:50 pm for the purpose of real estate and personnel. Motion passed unanimously. Mayor Baker invited City Administrator Tony Tolstedt, City Clerk Kristin Watson, and Community Development Director Eric Carr to attend the executive session. Council Member Hancock moved, seconded by Council Member Bailey to reconvene into regular session at 9:50 pm. Motion passed unanimously.

**Adjourn** – There being no further business to come before the Council, Council Member Hancock moved, seconded by Council Member Bailey to adjourn the Regular Council meeting at 9:51 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Kristin S. Watson  
City Clerk/Human Resource Director

Publication Date: *January 8, 2019*