

**RIVERTON CITY COUNCIL**

Minutes of the  
Regular Council Meeting  
Held October 4, 2016  
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Mike Bailey, Martin Cannan, Lee Martinez, Kyle Larson, Sean Peterson and Holly Jibben. Council Member Larson led the Pledge of Allegiance and Council Member Martinez conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: City Administrator Steven M. Weaver, Finance Director/Interim City Clerk Gloria A. Hardman, Public Works Director Kyle J. Butterfield, Community Development Director Sandy Luers, Chief of Police Mike Broadhead, and City Secretary Megan Sims.

**Approval of the Agenda** – Council Member Martinez moved, seconded by Council Member Peterson to approve the agenda as presented. Motion passed unanimously.

**Communication from the Floor/Response to Citizen's Comments** – None.

**Consent Agenda** – Finance Director/Interim City Clerk Gloria A. Hardman read the consent agenda items by title only: Approval of the Minutes – September 20, 2016 Regular Council Meeting; Approval of the Minutes – October 4, 2016 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 4, 2016; and Approval of Discharged Fines for Deceased Defendants for October 2016. Council Member Peterson moved, seconded by Council Member Larson for the approval of the consent agenda as presented. Motion passed unanimously.

**Presentation Regarding the Riverton Senior Center by Jane Nolde** – Jane Nolde, Executive Director of the Riverton Senior Center, updated the Council on changes that have been made within the Senior Center: New By-Laws, New Employee Handbook, and 5 New Board of Directors will be elected on October 10, 2016. Ms. Nolde informed the Council the next Senior Center Board Meeting will be held on October 18, 2016.

**Mayor's Proclamation: Domestic Violence Awareness Month** – Mayor Baker discussed the importance of Domestic Violence Awareness Month and stated that he will sign the Domestic Violence Awareness Month Proclamation. Mr. Baker thanks the Victim Assistance Staff for their hard work all year round.

**Public Hearing and Consideration of Restaurant Liquor License Application: Chopstix Asian Bistro** - Finance Director/Interim City Clerk Gloria A. Hardman reported on a new restaurant liquor license application for Chopstix Asian Bistro d/b/a Chopstix. Council Member Martinez moved, seconded by Council Member Bailey to open the public hearing for the consideration of a new restaurant liquor license application. Motion passed unanimously. There being no one to address the council, Council Member Bailey moved, seconded by Council Member Martinez to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Jibben to approve the new liquor license application for Chopstix Asian Bistro d/b/a Chopstix. Motion passed unanimously.

**Consideration of Traffic Control Changes: Willow Creek Elementary School** – Chief of Police Mike Broadhead informed the Council of a Stop Sign Request Form that was submitted by Willow Creek Elementary School Principal Jeremy Hill. Mr. Broadhead and staff recommend a 4-way stop sign at Spire and Monroe streets as well as school zone speed limit signs bordering the property line of Willow Creek Elementary School. Council Member Martinez moved, seconded by Council Member Cannan to approve the placement of the 4-way stop sign at the intersection of Spire Dr and Monroe St and the placement of school zone speed limit signs on the property line of Willow Creek Elementary School at Monroe St and Major Ave. Motion passed unanimously.

**Council Committee Reports & Council Members' Roundtable** – Council Member Bailey reported on the Lions Club Meeting he attended representing the FORCC Committee; Council Member Jibben reported on the Fremont County School District #25 Recreation Board Meeting she attended; and Council Member Cannan informed the Council of three community events taking place: Veteran's Dinner on October 22, 2016, Veteran's Breakfast on November 11, 2016, and Marine Core Ball on November 12, 2016.

**City Administrator's Report** – City Administrator Steven Weaver reported on the cell phone tower ground leases and on the Community Health Center Open House/Ribbon Cutting to be held on October 6, 2016.

**Mayor's Comments** – Mayor Baker reminded the Council of the Veteran's of America Empty Bowl Event on October 27, 2016, thanked the FORCC Committee for the work done in 2016, and commented on the presentation he gave to 3<sup>rd</sup> grade students at Willow Creek Elementary School.

**Adjourn** – There being no further business to come before the Mayor and Council, Council Member Martinez moved, seconded by Council Member Bailey to adjourn the Regular Council Meeting at 8:03 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

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John L. Baker  
Mayor

ATTEST:

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Gloria A. Hardman  
Finance Director/Interim City Clerk

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