

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held October 3, 2017
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Mike Bailey, Kyle Larson, Sean Peterson, and Holly Jibben. Council Member Hancock led the pledge of allegiance and Council Member Peterson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council.

City Staff present: Interim City Administrator Courtney V. Bohlender, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Police Captain Todd Byerly, Finance Director Mia Harris and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Peterson moved, seconded by Council Member Bailey to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen’s Comments – Carol Anderson approached the council regarding snow removal on streets and Reggie Dockham discussed snow removal on sidewalks.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – September 5, 2017 Executive Session; Approval of the Minutes – September 11, 2017 Special Council Meeting; Approval of the Minutes – September 11, 2017 Executive Session; Approval of the Minutes – September 12, 2017 Special Council Meeting; Approval of the Minutes – September 12, 2017 Executive Session; Approval of the Minutes – September 19, 2017 Regular Council Meeting; Approval of the Minutes – September 19, 2017 Executive Session; Approval of the Minutes – October 3, 2017 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 3, 2017: Claims to be paid in the amount of \$289,722.82 and payroll / liabilities for 9/19/17 in the amount of \$226,672.02 for a total of \$516,394.84; Adoption of Ordinance No. 17-021, 2nd Reading: Title 8 Revision read by title only; and Adoption of Ordinance No. 17-022, 2nd Reading: Repeal Special Municipal Officer, read by title only. Council Member Jibben moved, seconded by Council Member Bailey to deny payment of claim # 26355 to Overhead Door for the amount of \$285.00. After discussion from Council and staff, motion failed unanimously. Council Member Bailey moved, seconded by Council Member Goede to approve the consent agenda as presented. Motion passed unanimously.

Contract for Services Quarterly Update: Children’s Advocacy Project, R Recreation, Riverton Chamber of Commerce, PAWS – Stacy Nelson with Children’s Advocacy Project, Mary Axthelm with R Recreation, Jim Davis with Riverton Chamber of Commerce and Kent Moss & Gina Gladman with PAWS Animal Shelter updated the council on their 1st quarter of the fiscal year, respectively.

Eclipse Debrief – Interim City Administrator Courtney V. Bohlender presented to the Council an overview of the Eclipse weekend, August 21, 2017. Mrs. Bohlender discussed the expenditures and revenues accrued during the event as well as salaries and wages of employees working on the event.

Adoption of Ordinance No. 17-017, 3rd & Final Reading: Street Sizes – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-017 by title only. This Ordinance addresses the relocation of Appendix A, Street Cross Sections from Chapter 16.24.010 to Chapter 16.16.020 under the Riverton Municipal Code. Council Member Goede moved, seconded by Council Member Peterson to adopt Ordinance No. 17-017 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Bailey, Larson, Peterson, Jibben, and Mayor Baker voting aye. Motion passed unanimously.

Adoption of Ordinance No. 17-019, 3rd & Final Reading: Incarceration for Public Intoxication – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-019 by title only. This ordinance addresses the fines and incarceration for public intoxication charges of the Riverton Municipal Code. Council Member Goede moved, seconded by Council Member Hancock to adopt Ordinance No. 17-019 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Bailey, Larson, Peterson, Jibben, and Mayor Baker voting aye. Motion passed unanimously.

Adoption of Ordinance No. 17-020, 3rd & Final Reading: Adopt National Electrical Code (NEC) 2017 Edition – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-020 by title only. This ordinance amending Section 15.04.010 (A) (10), Building construction and Maintenance Codes for the purpose of adopting the National Fire Protection Association (NFPA) 70: National Electrical Code, 2017 Edition of the Riverton Municipal Code. Council Member Bailey moved, seconded by Council Member Peterson to adopt Ordinance No. 17-020 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Bailey, Larson, Peterson, Jibben, and Mayor Baker voting aye. Motion passed unanimously.

Adoption of Ordinance No. 17-023, 2nd Reading: Property Maintenance and Nuisance Abatement – Interim Community Development Director Dave Paskett presented Ordinance No. 17-023 on 2nd Reading. This ordinance addresses the establishment of chapter 8.24: property maintenance and nuisance abatement of the Riverton Municipal Code. Mr. Paskett stated this ordinance also includes the following additions: definitions, investigations and inspections, right of entry, notice form and method of service. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-023 by

title only. Council Member Goede moved, seconded by Council Member Hancock to adopt Ordinance No. 17-023 as amended on 2nd reading. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 17-024, 1st Reading: Off Street Parking– Interim Community Development Director Dave Paskett presented Ordinance No. 17-024. This ordinance addresses repealing section 15.36.080 of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-024 by title only. Council Member Bailey moved, seconded by Council Member Peterson to open the public hearing for the consideration of Ordinance No. 17-024. There being no one to speak, Council Member Peterson moved, seconded by Council Member Bailey to close the public hearing. Motion passed unanimously. Council Member Bailey moved, seconded by Council Member Jibben to adopt Ordinance No. 17-024 on first reading. After some discussion amongst the Governing Body, Council Member Bailey moved, seconded by Council Member Jibben to table Ordinance No. 17-024. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 17-025, 1st Reading: Title 17 Revision – Interim Community Development Director Dave Paskett presented Ordinance No. 17-025. This ordinance addresses section 17.32.010: Uses of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-025 by title only. Council Member Peterson moved, seconded by Council Member Bailey to open the public hearing for the consideration of Ordinance No. 17-025. Planning commission board member Kenneth Hanson was present for the meeting. There being no one to speak, Council Member Bailey moved, seconded by Council Member Larson to close the public hearing. Motion passed unanimously. Council Member Peterson moved, seconded by Council Member Larson to adopt Ordinance No. 17-025 on first reading. Motion passed unanimously.

Council Committee Reports & Council Members' Roundtable – Council Member Jibben commented on the Fremont County School District 25 Recreation board meeting she attended; Council Member Bailey reminded the Council of the Purple Ball to be held on October 14, 2017; and Council Member(s) Hancock and Goede commented on the Domestic Violence BBQ they attended.

City Administrator's Report – Interim City Administrator Courtney V. Bohlender informed the Council of the snow removal discussion for the work session meeting on October 10, 2017 and addressed Mr. Dockham's concerns regarding snow removal from sidewalks in section 12.12.020 of the Riverton Municipal Code.

Mayor's Comments – Mayor Baker is grateful for being able to hire a City Administrator.

Adjourn – Council Member Peterson moved, seconded by Council Member Bailey to adjourn the Regular Council meeting at 8:50 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *October 20, 2017*