

RIVERTON CITY COUNCIL
Minutes of the
Regular Council Meeting
Held October 17, 2017
7:00 PM

The regular meeting of the Riverton City Council was held on the above date and time, duly convened by Mayor John L. Baker at 7:00 p.m. City Council Members present were Lance Goede, Tim Hancock, Kyle Larson, and Sean Peterson. Council Member Larson led the pledge of allegiance and Council Member Peterson conducted the invocation.

Roll call was conducted. Mayor Baker declared a quorum of the Council. Council Member Goede moved, seconded by Council Member Peterson to excuse Council Member(s) Mike Bailey and Holly Jibben from tonight's meeting. Motion passed unanimously.

City Staff present: Interim City Administrator Courtney V. Bohlender, City Clerk/Human Resource Director Kristin Watson, Public Works Director Kyle Butterfield, Interim Community Development Director Dave Paskett, Chief of Police Eric Murphy, Finance Director Mia Harris and Administrative Assistant/Deputy City Clerk Megan Sims.

Approval of the Agenda – Council Member Larson moved, seconded by Council Member Goede to approve the agenda as presented. Motion passed unanimously.

Communication from the Floor/Response to Citizen's Comments – Rev. Lloyd Charles Eckstein approached the council concerning the Riverton Food Bank. Mr. Eckstein reported the food bank is no longer in service.

Consent Agenda – City Clerk/Human Resource Director Kristin Watson read the consent agenda items by title only: Approval of the Minutes – October 3, 2017 Regular Council Meeting; Approval of the Minutes – October 10, 2017 Work Session Meeting; Approval of the Minutes – October 17, 2017 Finance Committee Meeting; Approval of the Finance Committee Recommendations – October 17, 2017: Claims to be paid in the amount of \$227,823.40 and payroll / liabilities for 9/29/17 in the amount of \$532,291.37 for a total of \$760,114.77; Approval of the Municipal Court Report for the month of September 2017; and Adoption of Ordinance No. 17-025, 2nd Reading: Title 17 Revision read by title only. Council Member Peterson moved, seconded by Council Member Larson to approve the consent agenda as presented. Motion passed unanimously.

Proclamation: Extra Mile Day – Mayor Baker read the Extra Mile Day proclamation and declared November 1, 2017 as Extra Mile Day.

Contract for Services Quarterly Update: Injury Prevention Resources', Volunteers of America – Center of Hope, Fremont County Youth Services – Noel Cooper with Injury Prevention Resources, Shelley Mbonu & Barb Beebe with Volunteers of America – Center of Hope, and Melinda Cox with Fremont County Youth Services updated the council on their 1st quarter of the fiscal year, respectively.

Eagles Hope Transition Update: Matt White – Matt White, Chairman with Eagles Hope Transition, approached the Council requesting a credit to the Eagle Hope Transition utility bill (water, sewer and garbage). Council Member Peterson moved, seconded by Council Member Larson to offer Eagles Hope Transition a credit for \$4000 towards their utility bill. Motion passed unanimously. It is the consensus of the Council for Eagles Hope Transition to apply for funds during the next budget season when reviewing Contract for Services.

Fiscal Health Report: Mia Harris, Finance Director – Finance Director Mia Harris presented a report to the Council reflecting the City's fiscal health for the 1st quarter of the fiscal year. Mrs. Harris reported on the revenues versus expenditures in the general fund and enterprise funds. Also reviewed were the airport funds. No action was taken.

Adoption of Ordinance No. 17-021, 3rd & Final Reading: Sanitation Rates – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-021 by title only. This ordinance addresses Chapter 8.12 Garbage Collection and Disposal under the Riverton Municipal Code. Council Member Peterson moved, seconded by Council Member Goede to adopt Ordinance No. 17-021 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Larson, Peterson, and Mayor Baker voting aye. Motion passed unanimously.

Adoption of Ordinance No. 17-022, 3rd & Final Reading: Repeal Special Municipal Officer – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-022 by title only. This ordinance repeals Chapter 2.30 Special Municipal Officer of the Riverton Municipal Code. Council Member Goede moved, seconded by Council Member Peterson to adopt Ordinance No. 17-022 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Larson, Peterson, and Mayor Baker voting aye. Motion passed unanimously.

Adoption of Ordinance No. 17-023, 3rd & Final Reading: Property Maintenance and Nuisance Abatement – City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-023 by title only. This ordinance the establishment of chapter 8.24: property maintenance and nuisance abatement of the Riverton Municipal Code. Council Member Goede moved, seconded by Council Member Hancock to adopt Ordinance No. 17-023 on 3rd & Final Reading. Roll call vote was conducted with Council Member(s) Goede, Hancock, Larson, Peterson, and Mayor Baker voting aye. Motion passed unanimously.

Consideration of Ordinance No 17-024, 1st Reading: Non-Conforming Uses – Council Member Peterson moved, seconded by Council Member Goede to take from the table the Consideration of Ordinance No. 17-024, 1st Reading: Non-Conforming Uses. Motion passed unanimously. Mayor Baker called for a vote on motion made on 10/3/17, ‘to adopt Ordinance No. 17-024 on 1st Reading’. Motion failed unanimously.

Memorandum of Understanding: Air Services Revenue Management Committee – Public Works Director Kyle Butterfield reported of a Memorandum of Understanding (MOU) between Fremont County, City of Riverton and City of Lander. The MOU addresses the financial contributions and the administration of the funds for Denver Air Connections. Council Member Hancock moved, seconded by Council Member Peterson to approve the Memorandum of Understanding between Fremont County, City of Riverton, and City of Lander. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 17-026, 1st Reading: Planned Unit Development – Interim Community Development Director Dave Paskett presented Ordinance No. 17-026. This ordinance addresses the establishment of chapter 17.46 PUD-Combined (Commercial, Industrial, Residential) Planned Unit Development of the Riverton Municipal Code. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-026 by title only. Council Member Larson moved, seconded by Council Member Hancock to open the public hearing for the consideration of Ordinance No. 17-026. There being no one to speak, Council Member Larson moved, seconded by Council Member Peterson to close the public hearing. Motion passed unanimously. Council Member Goede moved, seconded by Council Member Peterson to adopt Ordinance No. 17-026 on first reading. Motion passed unanimously.

Public Hearing & Consideration of Ordinance No. 17-027, 1st Reading: Rezone, Petitioner – Habitat for Humanity – Interim Community Development Director Dave Paskett presented Ordinance No. 17-026. This ordinance addresses the rezone of lots 1A, 2A, 3A, and 4A, block 2, replat of Block 2, 4, and 5, College Hill Development from PUD (Planned Unit Development to Residential R-2 of the Riverton Municipal Code. This property is located west of Eagle Drive and north of Dickinson Avenue. City Clerk/Human Resource Director Kristin Watson read Ordinance No. 17-027 by title only. Council Member Larson moved, seconded by Council Member Peterson to open the public hearing for the consideration of Ordinance No. 17-027. Andy Eckart was present for the meeting. There being no others to speak, Council Member Peterson moved, seconded by Council Member Hancock to close the public hearing. Motion passed unanimously. Council Member Larson moved, seconded by Council Member Hancock to adopt Ordinance No. 17-027 on first reading. Motion passed unanimously.

Council Committee Reports & Council Members’ Roundtable – Council Member Larson commented on the construction on 2nd Street; Council Member Peterson commented on the Purple Ball he attended; and Council Member Hancock thanked Courtney for her time and service to the City.

City Administrator’s Report – Interim City Administrator Courtney V. Bohlender informed the Council that this is the last Council meeting that she will be attending. Mrs. Bohlender thanked the Council and all the employees with the City for their hard and diligent work over the past 8 months.

Mayor’s Comments – Mayor Baker is grateful to have been able to appoint Courtney Bohlender as the Interim City Administrator and thanked her for stepping in with great insight and energy in helping the City be successful.

Adjourn – Council Member Peterson moved, seconded by Council Member Goede to adjourn the Regular Council meeting at 8:52 p.m. Motion passed unanimously.

CITY OF RIVERTON, WYOMING

John L. Baker
Mayor

ATTEST:

Kristin S. Watson
City Clerk/Human Resource Director

Publication Date: *November 16, 2017*